

## Appendix A - SSDC Executive Forward Plan – December 2017

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
January 2018 January 2018	Establishment of the HotSW Joint Committee	Portfolio Holder for Strategy and Policy	Chief Executive	Alex Parmley, Chief Executive	District Executive South Somerset District Council
January 2018	Annual review of the Regulation of Investigatory Powers Act 2000 (RIPA)	Portfolio Holder for Finance and Legal Services	Director Support Services	Paula Goddard, Senior Legal Executive	District Executive
January 2018	Update on the Medium Term Financial Strategy and Council Plan	Portfolio Holder for Finance and Legal Services	Director Support Services	Paul Fitzgerald, Section 151 Officer	District Executive
January 2018	Council Tax and Housing Benefit fraud report	Portfolio Holder for Finance and Legal Services	Director Support Services	Ian Potter, Revenues and Benefits Manager	District Executive
January 2018 January 2018	Annual Review of the Council Tax Support Scheme 2018/19	Portfolio Holder for Finance and Legal Services	Director Service Delivery	Ian Potter, Revenues and Benefits Manager	District Executive South Somerset District Council
January 2018	Transformation Project Progress Report	Portfolio Holder for Strategy and Policy	Chief Executive	Alex Parmley, Chief Executive	District Executive

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January 2018	Yeovil Town Centre Markets	Councillor Peter Gubbins	Assistant Directors (Communities)	Natalie Fortt, Area Development Lead South	District Executive
February 2018 February 2018	2018/19 Budget and Medium Term Financial Strategy	Portfolio Holder for Finance and Legal Services	Director Support Services	Paul Fitzgerald, Section 151 Officer	District Executive South Somerset District Council
February 2018	Commercial Strategy & Income Generation Update Report	Portfolio Holder for Property & Climate Change and Income Generation	Director Commercial Services & Income Generation	Clare Pestell, Director (Commercial Services & Income Generation)	District Executive
February 2018	Capital & Revenue Budget monitoring reports for quarter 3	Portfolio Holder for Finance and Legal Services	Director Support Services	Catherine Hood, Finance Manager	District Executive
February 2018	SSDC Operational Office Accommodation Review (Areas and Locality Working)	Portfolio Holder for Property & Climate Change and Income Generation	Director Commercial Services & Income Generation	Clare Pestell, Director (Commercial Services & Income Generation)	District Executive
February 2018	SSDC Operational Office Accommodation Review (Headquarters Feasibility Report)	Portfolio Holder for Property & Climate Change and Income Generation	Director Commercial Services & Income Generation	Clare Pestell, Director (Commercial Services & Income Generation)	District Executive

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February 2018	Two year funding agreements (2018/20) for Citizens Advice South Somerset, SPARK and Access for All	Portfolio Holder Leisure & Culture	Assistant Directors (Communities)	David Crisfield, Third Sector and Equalities Co-ordinator	District Executive
February 2018	Proposed introduction of fees for Food Hygiene Rating re-scores	Portfolio Holder for Area West	Director Service Delivery	Nigel O'Grady, Principal Food Safety Officer	District Executive
March 2018	Quarterly Performance and Complaints Monitoring Report	Portfolio Holder for Strategy and Policy	Director Service Delivery	Anna-Maria Lenz, Performance Officer	District Executive
March 2018	District Wide Voluntary Sector Grants	Portfolio Holder Leisure & Culture	Assistant Directors (Communities)	David Crisfield, Third Sector and Equalities Co-ordinator	District Executive
April 2018	Transformation Project Progress Report	Portfolio Holder for Strategy and Policy	Chief Executive	Alex Parmley, Chief Executive	District Executive
July 2018 July 2018	Approval of South Somerset Early Review Local Plan Submission Plan	Portfolio Holder for Strategic Planning (Place Making)	Director Service Delivery	Jo Wilkins, Senior Policy Planner	District Executive South Somerset District Council